

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY 27th JANUARY 2016**

PRESENT: Cllrs R Perks, D Blundell, Mrs S Mansel, B Alexander Mrs C Debenham,
J Kearsley, R Phipps & Mrs J Le Fleming. D Cllrs Mrs S Mansel & J Levantis.
County Cllr Mrs J Storey. Mrs M Bottomley (Clerk).
4 villagers

APOLOGIES: None

PUBLIC PARTICIPATION – pot holes on The Leys - to be discussed later in the meeting.

APPOINTMENT OF OFFICERS

Following the resignation of Ms Waitkins (outgoing Chairman) the following vacancies were on the agenda for consideration.

Chairman	Cllr Perks – Proposed by Cllr Alexander, seconded by Cllr Mrs Mansel – all in favour. Declaration of Acceptance duly signed.
Vice Chairman	Cllr Kearsley – proposed by Cllr Mrs Debenham, seconded by Cllr Perks – all in favour.

Letter of thanks from the Cllr Perks to be sent to Ms Waitkins acknowledging her long service with Tostock Parish Council and appreciating all the work she had undertaken during her time as a councillor.

DECLARATIONS OF INTEREST - none

DISPENSATIONS - none

MINUTES OF THE PARISH COUNCIL MEETING 16th DECEMBER 2015

It was proposed by Cllr Kearsley, seconded by Cllr Alexander that the minutes of the parish council meeting held on the 16th December be approved as a true and accurate record and signed accordingly. All in favour.

The meeting recessed for the next item.

REPORTS

County Councillor – Mrs J Storey: report covering the next meeting of the Cabinet on 26th January the main item of which would cover the budget papers for 2016/2017; update on Broadband; the latest figures for the Locality Budget and the public consultation on Suffolk Fire and Rescue Service. (report attached)

General discussion on traffic calming in the village and any additional work on the roads being progressed.

District Councillor – report attached covering the finance and budget for next year; general fund proposals; housing revenue account; Right to buy; Locality budgets' CIL; Elmswell Bacon factory development and Community Emergency plan.

Signature.....

Village Hall – AGM will be held on 21st April. Details of other events mentioned. Annual inspection of the Playground and playing fields discussed and minor actions in hand. Full report attached.

Police – link for information is <http://www.police.uk/Suffolk/H44/crime/2015-06/akk-crime>

The meeting reconvened

Chairman's report – spoke of the response to the Council of projects to spend some of the high reserve funds. Two suggestions concerned the Leys and one involved the village hall.

The contractor's cost of controlling moles was approximately £140/£160 per annum. Cllr Mrs Mansel proposed continuing with the service provided, seconded by Cllr Mrs Debenham – all in favour.

FINANCE

702 **Review of Risk Assessment:** defer to March meeting – completion deadline end March.

Standing orders: ongoing – need to complete before year end.

709 **Cheques:** It was proposed by Cllr Mrs Mansel, seconded by Cllr Blundell that the following cheques issued for January be approved. All in favour.

<u>Chq.</u>		
1139	Glasdon (bin)	£ 102.06
1140	Greenbarnes (N Board)	£1,564.17
1141	Litter Picker	£ 48.75
1142	CAS (insurance)	£ 20.62
1143	Clerk (ezpenses)	£ 36.18
1144	Post Office (tax)	£ 117.40
1145	Sarah Place (services)	£ 30.00
S/O	Personnel January	£ 156.50

Current A/c £6,802.43 Income £782.42 Reserve £28,396.13

710 **Precept 2016/2017:** draft details had been circulated prior to the meeting and following a general discussion Cllr Mrs Mansel proposed that the sum of £7,848.17 plus a grant of £75.92 be agreed, seconded by Cllr Alexander – all in favour

PLANNING APPLICATIONS - there were no applications.

DEVEOPMENT OF LAND OFF NORTON ROAD

Currently waiting for the planning application.

VILLAGE MATTERS

BT cabinet: Waiting for installation to be undertaken, but the Clerk confirmed the wayleave of £780 had been received and banked.

Notice Board This had now been delivered and will be erected shortly.

Signature.....

Anti dog fouling

Signs: 10 have been received and Mr Wadsworth will be fitting them soon.

Hollow Lane

Signs Defer to next meeting.

The Leys

Ongoing

Perkins Way:

Waiting for planning application.

Pond on

the Leys: Ongoing

Church Road

The overgrown hedges had been reported.

ACTION PLAN

The working party had met and considered the parish plan key points in priority order. Speeding was highlighted and ways of dealing with the problem discussed. There was a need to meet with Highways once agreeing an agenda and to include councillors who would assist. Report on the notice board and website. Working party to meet before discussing with Highways.

TRAINING

Training had been arranged for Cllrs Mrs Le Fleming, Kearsley, Blundell and Mrs Debenham to attend SALC offices in March for the courses advertised. The in-house training had not been feasible.

Ms J Harrison had volunteered for the website training at a cost of £55. Cllr Mrs Mansel proposed acceptance, seconded by Cllr Perks – all in favour

POLICIES & PROCEDURES

Some policies were already in place – FOI 2009 (on the web); Grant policy (2013), ICO (website) but the Chairman suggested setting up a Complaints procedure; Publication Scheme (FOI), Media policy and a Disciplinary and Grievance Procedure. It was also suggested a Resources Committee but it was felt a Working Party may be more appropriate. No decision was made.

CORRESPONDENCE

Resignation of Chairman. Tabled
MSDC Vacancy notice - displayed
SALC Queen's Birthday Celebrations - tabled
Various brochures

DATE OF NEXT MEETING – 9th March 2016.

There being no further business the Chairman closed the meeting at 9.07 p.m.

Signature.....