

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2021" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **TOSTOCK PARISH COUNCIL**

County area (local councils and parish meetings only): **SUFFOLK**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Sharon Burman - PARISH CLERK**

Date: **17/04/2021**

	£	£
Balance per bank statements as at 31/3/21		
Current Account	18,764.59	
Reserve Account	37,524.14	
	<hr/>	56,288.73
Petty cash float (if applicable)		N/A
Less: any un-presented cheques as at 31/3/21		
Cheque number		
1493	(54.00)	
1494	(110.00)	
1495	(85.00)	
1496	(87.20)	
1497	(184.60)	
1498	(60.10)	
1499	(242.73)	
1500	(250.95)	
	<hr/>	(1,074.58)
Add: any un-banked cash as at 31/3/21		
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Net balances as at 31/3/21(Box 8)		<u>55,214.15</u>